Privacy Statement of Jan de Rijk Group

Introduction Jan de Rijk Group

This privacy statement relates to the personal data collected or used by the Jan de Rijk Group. De Jan de Rijk Group appreciates the interest in our company you have shown by your visit to www.janderijk.com or related communication channels. This privacy statement relates to all personal data collected by Jan de Rijk during your interactions with Jan de Rijk Group, including but not limited to your visits to our website and services offered by the Jan de Rijk Group.

Purposes

When you are dealing with the Jan de Rijk Group, we ask you to provide us with personal details for e.g. the following purposes:

- The maintaining of customer relationships
- The facilitating of access to information
- The improving of communication
- The analysing of and gaining of insight into customer interactions
- The implementing of security programs
- The facilitating of participation of the Jan de Rijk Group in certification programs
- The answering of questions or resolving of service complaints, and the provision of information on the status thereof.

In general, we will only process your personal data for the purposes further described in this privacy statement. When we use your details for other (closely related) purposes, we will take extra measures if this is required by law pursuant to Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EG (General Data Protection Regulation).

The personal data we may collect

During your contact with the Jan de Rijk Group, for instance in case of the provision of services by the Jan de Rijk Group or by visiting the www.janderijk.com website, we may receive or ask you for specific details such as:

- Your name;
- Your e-mail address;
- Your postal address;
- Your telephone number;

- Your IP address;
- The name and address of the company you work for;
- Details of products and services you need or have purchased;
- Your use of and your activities on our website at <u>www.janderijk.com</u>;
- Other data relating to your online activities.

Processing of personal data

We will process your personal data for the following purposes:

- Registration of the provided services
- Delivery of services by the Jan de Rijk Group
- The drafting and issuing of quotations
- Communications with the Jan de Rijk Group
- Granting you access to services or systems of the Jan de Rijk Group
- Participation in fairs, events, or promotional activities
- Voluntary participation in tests or questionnaires, for instance via social media.

External use of personal data

We can share your personal data with service providers, business relations and other third parties, in conformity with the applicable legislation.

If your consent is required by law or if we think that your consent is appropriate depending on the circumstances, we will ask for your consent before sharing your personal data with thirds.

The agreements with our business relations restrict the purposes for which your personal data can be used and disclosed, and require adequate security of your personal data.

The Jan de Rijk Group will only disclose personal data in accordance with this privacy statement and/or if this is mandatory by law.

Your rights

After you have shared your personal data with us, you will have reasonable access to this information, so that you can update, change or, if legally possible, delete it. You can also inform the Jan de Rijk Group of changes in your personal data by sending a message to info@janderijk.com

If you find that the option of sharing your data is no longer desirable, then you can terminate this in accordance with the applicable legislation.

We recommend to keep your personal settings and data complete and up to date.

Cloud

The Jan de Rijk Group can store your personal data in a cloud. This means that, after instructions of de Jan de Rijk Group, your personal data can be processed and stored by a cloud service provider at various locations across the entire world. The Jan de Rijk Group has taken organisational and contractual measures to protect your personal data and to impose security and privacy requirements on our cloud service providers, which includes the requirement that your personal data will be processed exclusively for the purposes set out above. Our cloud service providers will not process personal data outside the European Union, unless de Rijk Group has given its prior written consent therefore.

Duty of Confidentiality

The nature of the Personal data is confidential. The Jan de Rijk Group, including its staff, will make every effort to observe this confidentiality.

Data Protection

We acknowledge our responsibility for the protection of personal data you have entrusted to us, with regard to loss, abuse or unauthorised access. The Jan de Rijk Group is using various security technologies and organisational procedures for the protection of your personal data.

However, should there be an unforeseen data leak, the Jan de Rijk Group will make every effort to inform you on the data leak without unreasonable delay and the Jan de Rijk Group will ensure that the data leak will remain as minimal as possible. If applicable, the Jan de Rijk Group will also inform the competent supervisory authority.

Duty of Information

The Jan de Rijk Group will make all information available which is required to demonstrate that the obligations set out in this privacy statement have been and will be met.

Changes to this privacy statement

The service provision by the Jan de Rijk Group is in continuous development and this is why the form and nature of these services are subject to change. Therefore, we retain the right to change or add to this privacy statement from time to time. Any renewed versions will be placed on our website without prior notification. Of course, we will inform you on the most important changes made to this privacy statement. We advise you to check the privacy statement on a regular basis. By applying for a quotation or by using our services, you agree to this privacy statement.

Contact

Should you have any questions, complaints or comments, then you can contact us via privacy@janderijk.com